

DIVISION OF HEALTH SERVICES REGULATION
NURSING ASSISTANT ADVISORY BOARD

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Tuesday, March 10, 2015
9:11 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Rose Gardner
Jessica Marcaccio
Irene Qi
Dianna Shaw
Beverly St. Onge

BOARD MEMBERS NOT IN ATTENDANCE

Teresa Chopoorian
Denice Duncan

STAFF MEMBERS IN ATTENDANCE

Karl Beauregard, Legal Counsel
Linda Julian, Complaint Investigator
Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Nursing Assisat Advisory Board was held on Tuesday, March 10, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:11 AM on a motion by Beverly St. Onge and seconded by Dianna Shaw. Motion carried.

2. Presentation of the January 20, 2015 Open Session Meeting Minutes

Motion was made by Beverly St. Onge and seconded by Dianna Shaw to accept the Open Session minutes of January 20, 2015. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

- a. New Board Member – Rose Gardner
Each individual present at the board meeting provided a brief introduction and welcomed Ms. Gardner to the board.
- b. PearsonVUE Quarterly Training Program Reports from the NNAAP administration periods of October 1, 2014 through December 31, 2014
Donna Valletta distributed the quarterly reports and provided Ms. Gardner with a brief overview of the report.
- c. PearsonVUE Contract
Donna Valletta reiterated that the Department's contract with PearsonVUE expired December 31, 2014, however, contracted services are continuing until a Request for Proposal is complete and a vendor is selected.

4. Motion to adjourn to Closed Session

Motion was made by Beverly St. Onge and seconded by Dianna Shaw to adjourn to Closed Session at 9:18 AM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for

licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Beverly St. Onge and seconded by Irene Qi at 10:55 AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

- The board reviewed and proposed action on four (4) cases.

7. Adjournment

The next Nursing Assistant Advisory Board meeting will be held Tuesday, May 12, 2015 at 9:00 AM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Beverly St. Onge and seconded by Irene Qi to adjourn at 10:58 AM. Motion carried.

Respectfully submitted,

Donna Valletta

Donna Valletta
Board Manager
Office of Health Professionals Regulation